

SECTION A: ADVERTISEMENT FOR BIDS AND INSTRUCTIONS TO BIDDERS

REQUEST FOR BID FOR PUBLIC WORKS CONSTRUCTION CITY OF MADISON, WISCONSIN

A BEST VALUE CONTRACTING MUNICIPALITY

PROJECT NAME:	BARTILLON SHELTER
CONTRACT NO.:	9358
SBE GOAL	8%
BID BOND	5%
SBE PRE BID MEETING (2:00 P.M.)	WEDNESDAY MAY 1, 2024
BID TALK – VIRTUAL (2:00 – 3:00 P.M.)	THURSDAY MARCH 28, 2024
DEADLINE FOR BIDDER QUESTIONS, CLARIFICATIONS AND REQUESTS FOR SUBSTITUTIONS (2:00 P.M.)	THURSDAY APRIL 25, 2024
PREQUALIFICATION APPLICATION DUE (2:00 P.M.)	THURSDAY MAY 16, 2024
BID SUBMISSION (2:00 P.M.)	THURSDAY MAY 23, 2024
BID OPEN (2:30 P.M.)	THURSDAY MAY 23, 2024
PUBLISHED IN WSJ	MARCH 21, 28, 2024 & APRIL 4, 11, 18, 25, & MAY 10, 17, 2024

SBE PRE BID MEETING: Pre-Bid Meetings are being held virtually. Advance registration is required. Visit the SBE Meeting web page on Engineering's web site:

<https://www.cityofmadison.com/engineering/developers-contractors/contractors/how-to-bid-public-works-contracts/small-business>.

Questions regarding SBE Program requirements may be directed to Tracy Lomax, Affirmative Action Division. Tracy may be reached at (608) 267-8634, or by email, TLomax@cityofmadison.com.

BID TALK (VIRTUAL): The City of Madison Engineering Division is hosting virtual live (and later recording posted) sessions called "Bid Talks." This is an opportunity for you to learn about the project to help with your bid and estimating numbers. During our "Bid Talks" session for this project, the project staff will present information about the project specific to your bidding process. Staff will answer any questions you have. You will also be able to see who is attending. This meeting will be held in a more informal format, where you'll be able to ask questions and have a conversation. Please send your estimators and bidders to these Bid Talks, as they take the place of in-person site visits for specific projects. Registration prior is required. Please register by visiting the Bartillon Shelter project page at <https://www.cityofmadison.com/engineering/projects/bartillon-shelter>. A recording link will also be posted to the project page after the meeting.

SITE TOUR: The City of Madison will **not** be holding formal Pre-Bid Site Tours at the existing site, located at 1902 Bartillon Drive, Madison, WI. All bidding contractors are welcome to visit the site as needed for bid preparation.

BIDDER QUESTIONS, CLARIFICATIONS, AND REQUESTS FOR SUBSTITUTIONS:

If needed, the City of Madison shall publish addenda to respond to any questions, clarifications, or requests for substitutions.

- Any questions or requests for clarifications regarding plans and specifications shall be submitted directly to the City of Madison. Responses that change the contract scope and/or schedule will be published in the form of a bidding addendum.
- Requests for substitutions shall be done according to Specification 00 43 25 – Substitution Request Form (During Bidding) and other specifications as necessary. Contractors are cautioned to review all specifications and note whether substitutions for specific products will be allowed or not.
- See the contract contact information at the end of Section D-Special Provisions for contact information. All questions and/or substitution requests shall be sent via email, reference [Bartillon Shelter City Contract #9358](#).
- **The deadline for receiving all questions, clarifications, and requests for substitutions is indicated in the schedule table above.**